



VACANCY ANNOUNCEMENTS

The African Comprehensive HIV/AIDS Partnerships (ACHAP) is a country-led, public-private development partnership between the Government of Botswana, the Bill & Melinda Gates Foundation, and Merck Company Foundation which provided strategic support to Botswana's national HIV/AIDS response since 2001.

With ACHAP's support Botswana succeeded in establishing the first national HIV treatment programme on the African continent and with ACHAP assistance has enabled increased access to HIV counselling and testing services and as well as pioneering the introduction on a national scale of provider initiated (routine) counselling and testing greatly enhancing access to treatment and preventive services such as PMTCT. ACHAP has embarked on a Phase II support to Botswana's response focussing on catalysing and scaling up prevention services, to significantly reduce HIV transmission.

ACHAP seeks to appoint suitably qualified and highly motivated individuals with strong commitment to programme implementation to the following positions:

Programme Officers X 4 Positions (Tenable in Boteti, Tutume, Gaborone and Good Hope)

Job Purpose:

To provide Support in planning and implementation of Safe Male Circumcision programme activities at district level with a focus on scaling up demand creation interventions and ensuring effective and timely implementation of ACHAP supported Safe Male Circumcision activities.

Principal Accountabilities

- Provides support to District Health Management Teams (DHMT) in the development and implementation of annual and quarterly Safe Male Circumcision plans
- Provides programmatic and technical assistance in the development and implementation of innovative demand creation interventions for the promotion of Safe Male Circumcision demand in the district.
- Facilitates the identification and training of Community Based Organizations (CBO) and Individuals to support demand creation activities at community level and monitors their performance weekly.
- Provides programmatic guidance on the review of proposals submitted by Community Based Organizations CBOs/Non Governmental Organizations (NGOs) for demand creation activities and facilitates their timely submission to the Regional Coordinator for funding by ACHAP;
- Facilitates the procurement and distribution of SMC supplies and logistics to SMC sites for SMC services
- Coordinates the collection, collation and sharing of district SMC data
- Coordinates and Provides logistical support to SMC teams in the district to ensure effective implementation of static and outreach SMC services.

- Ensures adequate stocks of SMC Information, Education, Communication materials (IEC Materials) are available at the district level and coordinates their distribution to potential clients, facilities and mobilisers
- Documents best practices in demand creation for SMC and shares these with CBOs and other ACHAP supported teams
- Conducts site visits to SMC sites within the district and provides onsite guidance on logistics, clients' recruitment, post operation review and reporting of adverse events.
- Assists the DHMT to identify technical assistance needs of the implementing partners and in collaboration with the Regional Coordinator and ACHAP central team addresses the identified needs;
- Prepares and submits quarterly programme reports to the Regional Coordinator and ACHAP

Qualifications and Experience

- Degree level or its equivalent in health or social science field
- Three (3) years in implementing HIV prevention, testing and community mobilisation programmes

Knowledge and Skills

- Project management
- HIV and AIDS
- Monitoring and Evaluation
- Relationship management
- Planning and organising
- Teamwork

Remuneration

ACHAP offers an attractive salary that is commensurate with qualifications and experience.

Application letter and CV should be addressed to the attention of: The Human Resources Manager, Private Bag X033, and Gaborone, Botswana. Applicants are encouraged to submit their applications electronically to: recruitment@achap.org alternatively, they can be hand delivered to; The African Comprehensive HIV/AIDS Partnerships (ACHAP) Head Office at Block C, Plot 61920, Letsema Office Park, Showgrounds Office Park, Gaborone Botswana

Closing date for applications: 18th March 2013