



Partnerships for a healthy Africa

## VACANCY ANNOUNCEMENT

ACHAP is an independent non-profit making corporation entity with broader health mandate, wider geographical focus continuing to build on, and leverage on her core competencies in the field of HIV/AIDS and related health conditions. ACHAP was established as a Public-Private Community development Partnership to enhance and support Botswana's HIV & AIDS response. Using a comprehensive approach, ACHAP has successfully supported HIV prevention, care and treatment in Botswana for over two decades with remarkable results. The organisation now prides itself as a health development organization.

ACHAP seeks to appoint suitably qualified and highly motivated individuals with strong commitment to programme implementation to the following positions:

### 1. Public Health Physician

#### **Job purpose**

The Public Health Physician will provide medical public health clinical guidance in the Antimicrobial Resistance (AMR) National Action Plan (NAP) implementation clinical guidance and contribute to the achievement of the AMR project outcomes.

#### **Roles and Responsibilities**

- Support MoH and DHMTs including Health facilities in the review and implementation of AMR activities nationally;
- Facilitate the review and development of the AMR NAP, monitoring and evaluation tools, clinical guidelines and Essential Drug List inline with country requirements for containment of AMR;
- Facilitate in building sustained partnerships and coordination structures nationally;
- Respond to requests for technical assistance and advisory from the MOH
- Facilitate and manage communication with relevant internal and external stakeholders in relation to the project and proactively and progressively manage the relationships.
- Works with the health facility/site/district team to organize and conduct meetings of the project;
- In consultation with the infectious disease consultant provide clinical technical oversight in the implementation of the AMR project quality assurance and quality improvement activities.
- Participate in the development of the project plans including the monitoring and evaluation plans, in close collaboration with MoH AMR team and Aranda

technical team to ensure timely implementation and compliance to the requirements and regulations of the project.

- Support development and/or update evidence-based guidelines, including training materials needed for implementation of the project.
- To actively participate in relevant technical advisory /working groups and professional forums to enhance quality services delivery.
- Work with health care providers, DMHT authorities and project team members to identify quality gaps that impede delivery of the project and develop mitigation plans.
- Support compliance with all laws and regulations to ensure that the AMR project is implement accordingly.
- Develop reports/policies/ procedures and guide the process through the alignment of the documents to the overall project Strategy.
- In collaboration with the Project Manager, document quality successes, lessons learned and challenges in implementation as well as reports of project activities and results to the project and donor, including routine quarterly and annual reports and other reporting requirements as requested.
- Facilitate implementation and dissemination of the AMR guidelines and protocols.
- Oversee Internal and External Quality Assurance, Continuous Quality Improvement and Data Quality Assurance activities.
- Performs any other duties as directed by the supervisor.

#### **Qualifications and experience**

- Degree in medicine
- Public Health training is an added advantage
- 5 years clinical/surgical practice in a health facility environment
- Registration with Botswana Health Professions Council
- Experience in Policy analysis, health financing and high-level government and technical engagements.

#### **Knowledge, skills and attributes**

- AMR management
- Project management

## 2. Pharmacist

### Job purpose

The Pharmacist will be responsible for providing pharmaceutical support to the Antimicrobial Resistance (AMR) project.

### Roles and Responsibilities

- Supports the AMR National Focal Point in the Ministry of Health;
- Support the Public Health Physician in the review and development of the AMR NAP, monitoring and evaluation tools, clinical guidelines and Essential Drug List for the containment of AMR;
- Participates in building sustained partnerships and coordination structures nationally;
- Ensures regular data collection and information sharing by instituting effective communication and coordination among all stakeholders, the members of multisectoral coordinating group (MCG) and their constituencies, sectors and disciplines;
- Supports national activities for establishment of AMR surveillance systems;
- Coordinates reporting on the prevalence of and trends in AMR to the Global AMR Surveillance System (GLASS).
- Coordinates reporting on country self-assessment on AMR;
- Reinforces safety programs, complies with safety procedures, identifies unsafe conditions and reporting;
- Ensures ongoing compliance with all laws and regulations; ensure that the pharmacy meets or exceeds accreditation standards; and implement “best practices” in all pharmacy activities;
- Review of national supply systems and facilitate good practice of maintaining inventory/stocking levels;
- Supports onboarding and training program for new AMR employees;
- Supports inspecting pharmacy equipment and notify the appropriate leadership of any items in need of repair
- Support the Public Health Physician in the development and/or updating of evidence-based guidelines, including training materials needed for implementation of the project.
- Work with health care providers, DMHT authorities and project team members to identify quality gaps that impede delivery of the project and develop mitigation plans.
- In collaboration with the Public Health Physician, document quality successes, lessons learned and challenges in implementation of project activities and report results to the project and donor, including routine quarterly and annual reports and other reporting requirements as requested.
- Support the Public Health Physician to facilitate implementation and dissemination of the AMR guidelines and protocols.
- Performs any other duties as directed by the supervisor.

### Qualifications and experience

- Master’s degree (BS/BA) in Pharmacy or Doctoral degree (PHARM.D).
- Active Pharmacist license in good standing in Botswana

- At least 10 years' experience overseeing pharmacy country level operations.
- Advance knowledge of protocols regulating the safe storage of prescription drugs and controlled substances
- Experience in Policy analysis, health financing and high-level government and technical engagements.
- Adaptable, flexible and thrive in dynamic, fast-paced, and high growth environments

**Knowledge, skills and attributes**

- AMR management
- Planning principles
- Coordination at national level
- Ability to work a flexible schedule to meet the needs of the project

**Please note the following;**

- These are nine (9) months contracts
- All positions are tenable in Gaborone

**Application letter and CV should be addressed to the attention: The Human Resources and Administration Manager, Private Bag X033, Gaborone, Botswana. Applicants are encouraged to submit their applications electronically to: [recruitment@achap.org](mailto:recruitment@achap.org)**

**Closing date for applications: 2<sup>nd</sup> August July 2023**