



Partnerships for a healthy Africa

VACANCY ANNOUNCEMENT

ACHAP was established as a Public-Private Community development Partnership to enhance and support Botswana's HIV & AIDS response. Using a comprehensive approach, ACHAP has successfully supported HIV prevention, care and treatment in Botswana for over two decades with remarkable results. ACHAP prides itself as a health development organization. ACHAP is now an independent non-profit making corporation entity with broader health mandate, wider geographical focus continuing to build on, and leverage on her core competencies in the field of HIV/AIDS and related health conditions.

ACHAP seeks to appoint suitably qualified and highly motivated individuals with strong commitment to programme implementation to the following positions:

1. **Senior Research, Monitoring and Evaluation Officer** (1 position tenable in Gaborone).

Job Purpose

The incumbent will provide Monitoring, Research and Evaluation support to ACHAP and its partners on public health with primary focus on HIV and TB.

Roles and responsibilities

- Review, development and implementation of Research, Monitoring, Evaluation policies and frameworks
- Conducts research studies and analysis of nationally representative survey data sets to assess the impact of public health diseases including HIV and TB
- Participates in the development and maintenance of a database of key programmatic related information and data
- Lead documentation of research projects including experiences, lessons learnt, impact and best practices of programmes
- Provides technical advice to partners in areas of research, monitoring and evaluation
- Undertake any other duties as assigned by the supervisor

Education & Experience

- Master's degree in Public Health, Demography/Population Health, Epidemiology and Statistics
- Professional training in M&E is an added advantage
- PhD will be an added advantage

- At least a minimum of 5 years' experience in Monitoring, Evaluation and Research of Health, Public Health, HIV and AIDS programmes and development of functional monitoring and evaluations systems;
- Operations research experience is essential

Knowledge, skills and attributes

- Quantitative and qualitative research techniques
- Computer based statistical packages such as SPSS, SAS, STATA, MS Excel, MS Access
- Statistical Modelling
- Data mining
- Manipulation of large data sets using state of the art technologies
- Knowledge of Electronic Medical Records (EMR)

2. Health Care Auxiliary/Counsellor (1 temporary position tenable in Tutume)

The incumbent will assist potential VMMC clients to make appropriate choices regarding HIV testing and circumcision and assist the Clinicians to carry out circumcisions in line with the national guidelines. Eligible candidates for this position should have both HTS and HCA training.

Roles and responsibilities

- Carries out pre-circumcision room preparation including cleaning, sterilization of equipment and ensuring supplies are in place.
- Assists Clinicians during circumcision.
- Receives potential VMMC clients and educates them on VMMC as an HIV prevention strategy.
- Provides pre-HIV testing and VMMC group counselling to the clients in order to assist them to make informed decisions.
- Conduct pre and post HIV testing and communicates results to the clients.
- Provides Pre-circumcision counselling to those found HIV negative and motivates them for VMMC services uptake.
- Keeps records of counselling services provided as per national guidelines.
- Books clients for circumcision; and follow up.
- Participates in demand creation activities.
- Acts as liaison between the facility and the mobilisers
- Assists in the general upkeep of the clinic
- Conduct any other related duties as assigned by the supervisor.

Qualifications and experience

- Certificate in Health Care Auxiliary/Family Welfare Educator and HIV Counselling and testing (Serial testing)
- 4 years' experience in health care environment counselling and testing VMMC client
- Infection Prevention and Control training

Knowledge, skills and attributes

- Infection control procedures in the health care setting

- HIV and VMMC Counselling skills
- Attention to detail, Botho, Innovative
- Demand Creation experience
- Valid driver's license is required

Availability and hours of work:

- Must be flexible and available, weekends, holidays and overtime.
- Should be available to be called at short notice.

Please Note:

- ACHAP will only respond to shortlisted candidates

Application letter and CV should be addressed to: The Human Resources and Administration Manager, Private Bag X033, Gaborone. Applicants are encouraged to submit their applications electronically to: recruitment@achap.org.

Full Advert can be accessed on the ACHAP website - www.achap.org

Closing date for applications: 4th October, 2021